



NOTICE FOR INVITING EXPRESSION OF INTEREST (EOI) / SOR FOR BAJA SAEINDIA 2022

Date of Release: 07-12-2021

Ref No. : BSI2022 / SOR / 2021-22 /Transportation

Last date of submitting Quotes: **23-12-2021**

PREFACE TO VENDORS:

SAE INDIA's most popular event in student community "BAJA SAEINDIA" has begun with the next edition to be held in 2022. As the event is growing year on year, there has been a lot of interest shown by new engineering colleges. This year we have got 216 registrations including eBAJA, which highest till today. Due to certain limitations with respect to the event management, we conduct Virtual BAJA, a preliminary design round to filter out 181 (mBAJA&eBAJA) teams out of these 216 teams, who will fabricate their buggy and come to participate in the main event in early 2022 at NATRIP, Pithampur & Bangalore.

With an intention to streamline the event management, the Organizing Committee of BAJA SAEINDIA is inviting quote from all the eligible vendors /supplier / dealers / bidders (referred to as the "Vendor") to supply, install or provide the required services to enable us with smooth conduct of the event. All the vendors are requested to follow the guidelines and adhere to the terms and conditions of this document.

TENDER DETAILS:

- 1) **QUOTATION FOR SUPPLY OF GOODS AND SERVICES**
 - a) The vendor agrees to supply, install and maintain the goods and services as mentioned in the Specification of Requirements (SOR) hereby attached with this letter as "**ANNEXURE – A - SOR**".
 - b) Vendor shall note that the SOR contains, but is not limited to, all the goods and services required to conduct the specific event. Vendor shall include all the required items so as to provide the mentioned goods and services in the SOR.
 - c) The quote should include all the details and product description (if applicable) of the goods intended for supply. No items in the quote should be ambiguous or uncertain.
 - d) Bid should be prepared in the attached format as per ANNEXURE A – SOR.

- 2) **PRICE BASIS AND TAXATION**
 - a) All the quote should contain fair pricing considering that BAJA SAEINDIA is a Non-Profit Organization,
 - b) All the currency values to be in Indian Rupees (₹).



- c) The rates quoted should contain distinct Unit Rate, Quantity, Total Basic Value, Discount per Item, Total Discount, State and/or Central Taxes as applicable and Total Bid Value.
- d) By participating in the Bid, it is understood that the vendors are to the terms and condition of supply put here forth in this document.

3) QUALITY POLICY a) The quality of the goods and services offered should be of utmost quality as per industrial practices and should be compromised for any reason.

- b) All the goods will be accepted only if they are found to be of desirable quality standards and specifications as per the requirement mentioned in the specific BOQ (refer ANNEXURE 1)
- c) The warranty of goods will hold true for the said period of 1 year or more, as applicable and same needs to be attested by the supplier.

4) PAYMENT TERM:

a) As per the standards set by the BAJA Organizing Committee, the standard terms of payment will be :

- Advance of Basic price if required be @25%
- Second payment of Basic Price on supply of materials/completion of service 50%(advance 25% Plus in this stage another 50% making a total of 75% of dues)
- Final payment of Basic Price on successful completion& certification of supply/work.
- However the GST portion will be paid only UPON showing of proof of Vendor's GST portal /remittance for effecting this portion
- TDS will have to be deducted as per prevailing rate at the time of Invoicing.

5) DELIVERY TERMS:

All the goods /services to be delivered on site at NATRiP, Pithampur, M.P. Delivery period / dates have been mentioned in the Annexure – A.

6) SUBMISSION OF QUOTES [QUOTATION] i) PRICE QUOTE - Duly filled priced quote using **ANNEXURE A –BOQ FOR BAJA SAEINDIA 2020**

ii) SUPPORTIND DOCUMENTS (Product Catalogues, Site Lay-out, etc.)

b) Quotes to be addressed in the name of "SAEINDIA, Chennai, T.N."

c) The above documents to be duly filled, attested and couriered to the below office address;

Mr. Praveen Satsangi

Flat no. 310 High Street Apartment
Omaxe City II Mangliya Indore Bypass Road
Indore-453771. Madhya Pradesh.
Mob. 8602817114

d) All columns are needed to fill by estimated amount of figure in BOQ bidding otherwise bid will disqualified.



- e) All details are given in the BOQ but if any doubt or issue regarding the BOQ so you can contact respective person contact details are given in the point 7.
- f) Full and final decision will be taken by OC and Core committee of the BAJA SAEINDIA for selection of vendor.
- g) Event management company will not bid for any other BOQ.

7) GRIEVANCE RESOLUTION

- a) Any grievances or clarifications required by the vendors will be resolved by the below appointed Organizing Committee Member:

Mr. Praveen Satsangi

BAJA SAEINDIA SECRETARIAT – Asst. Manager Accounts

Email: accounts-indore@saeindia.org Mob 8602817114

Mr. Rahul Hasija

Organizing Committee Member – BAJA SAEINDIA 2022

Email : rlhasija29@gmail.com Mobile : +91 9893029001

Mr. Gautam Trivedi

Organizing Committee Member – BAJA SAEINDIA 2022

Email : TRIVEDI.GAUTAM@mahindra.com Mobile : +91 7509068590

- b) Vendors are requested to get all their doubts clarified before submitting their quote to BAJA SAEINDIA.

8) BAJA ORGANIZING COMMITTEE DISCRETION:

- a) The decision of selecting, processing and finalizing a vendor lies at the sole discretion of BAJA SAEINDIA,
- b) BAJA Organizing Committee may visit the Vendor's manufacturing premises to verify the competence of a vendor to supply the goods.
- c) Any decision taken by the BAJA Organizing Committee will be final and binding on all the vendors.

With this notification, we would like to invite proposals for supply of goods and services from interested vendors / suppliers /dealers / organization to the attached ANNEXURE A : SOR.

9) VENDOR QUALIFICATION:



- a) Vendor should have a professional experience of the task quoted.
- b) Vendor should resolve all ambiguities / queries before quoting.
- c) Vendor should have all concerned tax identification details.
- d) Vendor should have at least one backup vehicle in every category.
- e) All vehicles to be registered in taxi quota.
- f) Drivers should be well dressed and behave properly with guests.
- g) Water bottle and newspaper should be available in vehicle.
- h) Route map (Google map print) should be on every taxi for ex. Radisson to BAJA Site or Airport to Hotel/BAJA Site
- i) Vehicle to be properly cleaned inside and outside. Penalty will be applied if objection received from guests.
- j) Supervisor/coordinator to be deputed exclusively for managing the all requirements at Source (Radisson) to destination (NATRIP)
- k) Execution of work of at least double the bill of quantity/amount.
- l) GST number
- m) last 3 years Balance sheet.
- n) Atleast 3 years of Work experience.

Annexure – A

Transportation

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Package	Indica AC	Indigo AC	Dezire AC	Tavera AC	Xylo AC	Scorpio AC	Innova AC	Tempo Traveller AC	Tempo Traveller Non AC	AC Bus 32 Seater
4Hrs/50 Kms										
8Hrs/100Kms										
14Hrs/180Kms										
Pickup/Drop Airport										
Extra Km										
Extra Hour										
Taxes, if applicable (in %)										



Total Value		
Vendor Name		
Vendor Address		
Contact Person Name		
Mobile No.		
Stamp and Signature of Authorized person		