



SAEINDIA

NOTICE FOR INVITING EXPRESSION OF INTEREST (EOI) / SOR FOR BAJA SAEINDIA 2020

Date of Release: 09-01-2020

Ref No. : BSI2020 / SOR / 2019-20 / Toilet Repair & Maintenance

Last date of submitting Quotes: **13-01-2020**

PREFACE TO VENDORS:

SAE INDIA's most popular event in student community "BAJA SAEINDIA" has begun with the next edition to be held in 2020. As the event is growing year on year, there has been a lot of interest shown by new engineering colleges. This year we have got 283 registrations including eBAJA, which highest till today. Due to certain limitations with respect to the event management, we conduct Virtual BAJA, a preliminary design round to filter out 253 (mBAJA & eBAJA) teams out of these 283 teams, who will fabricate their buggy and come to participate in the main event in early 2020 at NATRIP, Pithampur & Punjab.

With an intention to streamline the event management, the Organizing Committee of BAJA SAEINDIA is inviting quote from all the eligible vendors /supplier / dealers / bidders (referred to as the "Vendor") to supply, install or provide the required services to enable us with smooth conduct of the event. All the vendors are requested to follow the guidelines and adhere to the terms and conditions of this document.

TENDER DETAILS:

- 1) QUOTATION FOR SUPPLY OF GOODS AND SERVICES**
 - a) The vendor agrees to supply, install and maintain the goods and services as mentioned in the Specification of Requirements (SOR) hereby attached with this letter as "**ANNEXURE – A - SOR**".
 - b) Vendor shall note that the SOR contains, but is not limited to, all the goods and services required to conduct the specific event. Vendor shall include all the required items so as to provide the mentioned goods and services in the SOR.
 - c) The quote should include all the details and product description (if applicable) of the goods intended for supply. No items in the quote should be ambiguous or uncertain.
 - d) Bid should be prepared in the attached format as per ANNEXURE A – SOR.

- 2) PRICE BASIS AND TAXATION**
 - a) All the quote should contain fair pricing considering that BAJA SAEINDIA is a Non-Profit Organization,
 - b) All the currency values to be in Indian Rupees (₹).
 - c) The rates quoted should contain distinct Unit Rate, Quantity, Total Basic Value, Discount per Item, Total Discount, Taxes as applicable and Total Bid Value.

d) By participating in the Bid, it is understood that the vendors are to the terms and condition of supply put here forth in this document.

3) QUALITY POLICY a) The quality of the goods and services offered should be of utmost quality as per industrial practices and should be compromised for any reason.

b) All the goods will be accepted only if they are found to be of desirable quality standards and specifications as per the requirement mentioned in the specific BOQ (refer ANNEXURE 1)

c) The warranty of goods will hold true for the said period of 1 year or more, as applicable and same needs to be attested by the supplier.

4) PAYMENT TERM:a) As per the standards set by the BAJA Organizing Committee, the standard terms of payment will be :

40% - Advance within 15 days of order confirmation,

30% - After Supply of goods / services

30% - After Submission of Original Bills and Invoices as required by BAJA SAEINDIA, Accounts Officer.

b) Any deviation to the above payment terms, if quoted, needs to be justified to the BAJA Organizing Committee to be considered for bidding purposes.

5) DELIVERY TERMS:

All the goods /services to be delivered on site as per decision on Delivery period / dates have been mentioned in the Annexure – A.

6) SUBMISSION OF QUOTES [QUOTATION]i) PRICE QUOTE - Duly filled priced quote using **ANNEXURE A –BOQ FOR BAJA SAEINDIA 2018**

ii) SUPPORTING DOCUMENTS (Product Catalogues, Company background/experience, etc.)

b) Quotes to be addressed in the name of “SAEINDIA, Chennai, T.N.”

c) The above documents to be duly filled, attested and couriered to the below office address;

SAEINDIA INDORE DIVISION

C/o Indore Institute of Technology and Science

Oppo. IIM Indore, Indore Pithampur Road

Rau , Indore-453331. Madhya Pradesh.

Kind Attn: Praveen Satsangi

d) All columns are needed to fill by estimated amount of figure in BOQ bidding otherwise bid will Disqualified.

e) All details are given in the BOQ but if any doubt or issue regarding the BOQ so vendor can contact Respective person, contact details are given in the point 7.

f) Full and final decision will be taken by OC and Core committee of the BAJA SAEINDIA for selection Of vendor.

g) Event management company will not bid for any other BOQ.

7) GRIEVANCE RESOLUTION

- a) Any grievances or clarifications required by the vendors will be resolved by the below appointed Organizing Committee Member:

Mr. Umesh Raghuwanshi

OC Member- BAJA SAEINDIA 2020

Email:-umesh.raghuwanshi@natrip.in, Mob:- 7566660469

- b) Vendors are requested to get all their doubts clarified before submitting their quote to BAJA SAEINDIA.

8) BAJA ORGANIZING COMMITTEE DISCRETION:

- a) The decision of selecting, processing and finalizing a vendor lies at the sole discretion of BAJA SAEINDIA,
- b) BAJA Organizing Committee may visit the Vendor's manufacturing premises to verify the competence of a vendor to supply the goods.
- c) Any decision taken by the BAJA Organizing Committee will be final and binding on all the vendors.

With this notification, we would like to invite proposals for supply of goods and services from interested vendors / suppliers /dealers / organization to the attached ANNEXURE A : SOR.

9) VENDOR QUALIFICATION:

- a) Vendor should have a professional experience of the task quoted.
- b) Vendor should resolve all ambiguities / queries before quoting.
- c) Vendor should have all concerned tax identification details.
- d) Vendor should have outdoor service experience of sports event like BAJA.
- e) Vendor should have experienced manpower.
- f) Execution of work of atleast double the bill of quantity/amount.
- g) GST number
- h) Balance sheet
- i) Atleast 3 years of Work experience.

Annexure – A

Toilet Repair & Maintenance

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Maintenance of Various Toilet for BAJA 2020 Event at NATRAX Pithampur					
S.no.	Description of Item	Unit	Quantity	Rate (In Figure)	Amount in Rs.
Gents Toilet - 01					
1	Cleaning of toilet and walls tiles, testing of toilets, cleaning of water tank, drainage line etc complete, painting with emulsion paint from Inside & Outside complete as per approved colour by EIC	Nos	1		
2	Providing & Fixing of Mirror of 1'6"x2'	Nos	2		
3	Providing & Fixing of PVC flush tank of Eropean WC incl. necessary fitting, testing etc complete	Nos	3		
4	Providing & fixing of Eropean WC Jet spray with necessary fittings, testing etc complete	Nos	2		
5	Providing & fixing of CP brass Angle/Stop cock incl. necessary fittings & testing etc complete	Nos	5		
6	Reparing of doors incl. replacement of hinges and necessary fittings complete	Nos	2		
7	Cleaning of septic tank incl removal of sludge and shifting from site etc complete of Main toilets	Job	1		
8	Providing & Fixing of Septic Tank Cover incl. fixing with cement mortar etc complete	Nos	1		
9	Providing & Fixing lighting arrangement in toilet incl. damaged conduit, wiring & light fittings, testing, MCB's, point wiring etc complete	Nos	1		
Ladies Toilet -02					

10	Cleaning of toilet and walls tiles,testing of toilets, cleaning of water tank, drainage line etc complete, painting with emulsion paint from Inside & Outside complete as per approved colour by EIC	Nos	1		
11	Providing & Fixing of Mirror of 1'6"x2'	Nos	2		
12	Providing & Fixing of PVC flush tank of Eropean WC incl. necessary fitting,testing etc complete	Nos	2		
13	Providing & fixing of Eropean WC Jet spray with necessary fittings,testing etc complete	Nos	2		
14	Providing & fixing of CP brass Angle/Stop cock incl. necessary fittings & testing etc complete	Nos	3		
15	Cleaning of septic tank incl removal of sludge and shifting from site etc complete of Main toilets	Job	1		
16	Providing & fixing Al. frame with glass in ventilator	Nos	3		
17	Providing & Fixing lighting arrangement in toilet incl. damaged conduit, wiring & light fittings, testing, MCB's, point wiring etc complete	Nos	1		
18	Providing & fixing of Water Motor of 2 HP incl. necessary pipe fittings, stateres, MCB, 2" dia water piping etc complete incl. after event removing & stacking at desired location.	Job	1		
19	Supplying & stacking, spreading at site 6-10mm coarse agreegate around periphery of toilet , pathways of water tank, kitchen out side area etc.	cum	10		
20	dismantling & after event closing of doors by making brickwall incl. rough plaster of Ladies/Gents/VIP room all the doors complete incl.cost of Bricks/cement sand and labour complete	Nos	6		
21	Provding & laying point wiring, missing swiches, complete wiring for lighting & power incl. light fittings, testing etc complete in Ladies & Gents Toilet of VIP room	Job	1		

	Flag off Stand				
22	Painting of Flag off stand incl. painting of MS railing etc complete of approved colour & Make	Job	1		
	VIP room				
23	Painting of main & side door of VIP room of approved colour & make complete.	Nos	2		
24	Inside painting of VIP room with emulsion painting of existing colour etc	Job	1		
25	Reparing of PVC pipe line of VIP room toilet incl. cost of Pipes and necessary fitting complete	Job	1		
26	Providing & Fixing of Exhaust Fan incl. necessary wiring, testing & switches etc complete	Nos	3		
27	Providing & fixing of CP brass wash basin cock of approved make and design incl. necessary fittings, testing etc complete	Nos	1		
28	Providing & fixing of CP brass bib cock of approved make and design incl. necessary fittings, testing etc complete	Nos	1		
29	Providing & laying point wiring, missing switches, complete wiring for lighting & power incl. light fittings, testing etc complete in Ladies & Gents Toilet of VIP room	Job	1		
	Field Washrooms				
30	Providing & fixing of PVC tapes in all Field Washrooms	Nos	32		
31	MS sheeting covering over Ladies toilets one for Kitchen labours & one for Ladies washrooms for 5 days	Job	2		
32	Curtain in Ladies toilets	Nos	8		
33	Inside & outside painting of field washrooms	Job	3		
34	Cleaning, Upkeep of drainage and plumbing lines etc complete	Job	3		
35	Providing & fixing of MS jali stand of 4'x4' for placing of water tank in Field toilets in different location incl. removal & stacking after completion of event	Nos	3		

36	Transportation of PVC Water tank ,incl. piping , installation of tank, painting of tank , & necessary arrangement of tapes, and stack after complition on event desired location etc complete	Nos	4		
37	Plumber for maintenance of toilets during event for 8 hours working	Nos	5		
38	Helper for Plumber during event for 8 hours working	Nos	5		
39	Suspension Track material	Job	1		
40	Labour charges for fixing of Sprinkler system incl. transportaion & cleaning of Water wade	Job	1		

Taxes, if applicable (in Rs.)		
Total Value		
Vendor Name		
Vendor Address		
Contact Person Name		
Mobile No.		
Stamp and Signature of Authorized person		