



SAEINDIA

NOTICE FOR INVITING EXPRESSION OF INTEREST (EOI) / SOR FOR BAJA SAEINDIA 2019

Date of Release: 12-10-2018

Ref No. : BSI2019 / SOR / 2018-19 /Event Registration Kit

Last date of submitting Quotes: **25-10-2018**

PREFACE TO VENDORS:

SAE INDIA's most popular event in student community "BAJA SAEINDIA" has begun with the next edition to be held in 2019. As the event is growing year on year, there has been a lot of interest shown by new engineering colleges. This year we have got 388 registrations including eBAJA, which highest till today. Due to certain limitations with respect to the event management, we conduct Virtual BAJA, a preliminary design round to filter out 254 (mBAJA&eBAJA) teams out of these 363 teams, who will fabricate their buggy and come to participate in the main event in early 2019 at NATRIP, Pithampur & IIT Ropar.

With an intention to streamline the event management, the Organizing Committee of BAJA SAEINDIA is inviting quote from all the eligible vendors /supplier / dealers / bidders (referred to as the "Vendor") to supply, install or provide the required services to enable us with smooth conduct of the event. All the vendors are requested to follow the guidelines and adhere to the terms and conditions of this document.

TENDER DETAILS:

- 1) QUOTATION FOR SUPPLY OF GOODS AND SERVICES**
 - a) The vendor agrees to supply, install and maintain the goods and services as mentioned in the Specification of Requirements (SOR) hereby attached with this letter as **"ANNEXURE – A - SOR"**.
 - b) Vendor shall note that the SOR contains, but is not limited to, all the goods and services required to conduct the specific event. Vendor shall include all the required items so as to provide the mentioned goods and services in the SOR.
 - c) The quote should include all the details and product description (if applicable) of the goods intended for supply. No items in the quote should be ambiguous or uncertain.
 - d) Bid should be prepared in the attached format as per ANNEXURE A – SOR.

- 2) PRICE BASIS AND TAXATION**
 - a) All the quote should contain fair pricing considering that BAJA SAEINDIA is a Non-Profit Organization,
 - b) All the currency values to be in Indian Rupees (₹).
 - c) The rates quoted should contain distinct Unit Rate, Quantity, Total Basic Value, Discount per Item, Total Discount, Taxes as applicable and Total Bid Value.

d) By participating in the Bid, it is understood that the vendors are to the terms and condition of supply put here forth in this document.

3) QUALITY POLICY a) The quality of the goods and services offered should be of utmost quality as per industrial practices and should be compromised for any reason.

b) All the goods will be accepted only if they are found to be of desirable quality standards and specifications as per the requirement mentioned in the specific BOQ (refer ANNEXURE 1)

c) The warranty of goods will hold true for the said period of 1 year or more, as applicable and same needs to be attested by the supplier.

4) PAYMENT TERM:a) As per the standards set by the BAJA Organizing Committee, the standard terms of payment will be :

40% - Advance within 15 days of order confirmation,

30% -After Supply of goods / services

30% -After Submission of Original Bills and Invoices as required by BAJA SAEINDIA, Accounts Officer.

b) Any deviation to the above payment terms, if quoted, needs to be justified to the BAJA Organizing Committee to be considered for bidding purposes.

5) DELIVERY TERMS:

All the goods /services to be delivered on site as per decision for both the locations (Indore & Ropar), Delivery period / dates have been mentioned in the Annexure – A.

6) SUBMISSION OF QUOTES [QUOTATION] i) PRICE QUOTE - Duly filled priced quote using **ANNEXURE A –BOQ FOR BAJA SAEINDIA 2019**

ii) SUPPORTING DOCUMENTS (Product Catalogues, Company background/experience, etc.)

b) Quotes to be addressed in the name of “SAEINDIA, Chennai, T.N.”

c) The above documents to be duly filled, attested and couriered to the below office address;

SAEINDIA INDORE DIVISION

C/o Indore Institute of Technology and Science

Oppo. IIM Indore, Indore Pithampur Road

Rau , Indore-453331. Madhya Pradesh.

Kind Attn: Praveen Satsangi

d) All columns are needed to fill by estimated amount of figure in BOQ bidding otherwise bid will Disqualified.

e) All details are given in the BOQ but if any doubt or issue regarding the BOQ so vendor can contact Respective person, contact details are given in the point 7.

f) Full and final decision will be taken by OC and Core committee of the BAJA SAEINDIA for selection Of vendor.

g) Event management company will not bid for any other BOQ.

7) GRIEVANCE RESOLUTION

a) Any grievances or clarifications required by the vendors will be resolved by the below appointed Organizing Committee Member:

Mr. Umesh Raghuwanshi

OC Member- BAJA SAEINDIA 2019

Email:- umesh.raghuwanshi@natrip.in, Mob:- 7566660469

b) Vendors are requested to get all their doubts clarified before submitting their quote to BAJA SAEINDIA.

8) BAJA ORGANIZING COMMITTEE DISCRETION:

a) The decision of selecting, processing and finalizing a vendor lies at the sole discretion of BAJA SAEINDIA,

b) BAJA Organizing Committee may visit the Vendor's manufacturing premises to verify the competence of a vendor to supply the goods.

c) Any decision taken by the BAJA Organizing Committee will be final and binding on all the vendors.

With this notification, we would like to invite proposals for supply of goods and services from interested vendors / suppliers /dealers / organization to the attached ANNEXURE A : SOR.

9) VENDOR QUALIFICATION:

a) Vendor should have a professional experience of the task quoted.

b) Vendor should resolve all ambiguities / queries before quoting.

c) Vendor should have all concerned tax identification details.

d) Vendor should have outdoor service experience of sports event like BAJA.

e) Vendor should have experienced manpower.

f) Execution of work of atleast double the bill of quantity/amount.

g) GST number

h) Balance sheet

i) Atleast 3 years of Work experience.

j) Last 3 years balance sheet.

k) Vendor should be registered from MSME.

Annexure – A

Toilets Repairing & Maintenance works at BAJA site

Date of Release: 12-10-2018

Ref. No. : BSI2019 / SOR / 2018-19 /Endurance Track

Last date of submitting quotes: 25-10-2018

BOQ- Maintenance of old Toilet & Spreading Aggregate in toilet area and Supply of Water tankers for Toilets, kitchen & Track with Plumber/Helper distribution works for BAJA SAEINDIA 2018 Event at NATRAX Pithampur

S.NO.	DESCRIPTION OF ITEMS	Unit	Qty.	Rate (In Figure)	Amount in Rs.
1	Cleaning of toilet and walls tiles, replacement of damage parts of sanitary & Plumbing items, testing of toilets, cleaning of water tank, drainage line etc complete, tiles fixing /repairing, Repairing /replacement of fuse CFL, MCB's Etc (Gents toilet, Ladies Toilet and VIP toilet-3Nos.)	Job	3		
2	Providing & fixing Mirror of Size 1.5ft x 2 ft	Nos	2		
3	Providing and fixing of new UPVC pipeline for urinal in VIP toilet area.	Rmt.	10		
4	Cleaning of general toilet and walls tiles, replacement of damage parts of sanitary & Plumbing items, testing of toilets, cleaning of water tank, drainage line etc complete, (2nos Ladies toilet and 2nos Gents toilet	Job	4		
5	Cleaning of septic tank incl removal of sludge and shifting from site etc complete. (Gents toilet, Ladies Toilet and VIP toilet-3Nos.)	Job	3		
6	Providing and fixing of temporary arrangement to cover the Gents toilet's septic tank and make the safety arrangement also as per requirement.	Job	1		
7	Transportation of PVC Water tank from office to BAJA site incl. piping , installation of tank, repairing of tank & necessary arrangement of tapes, and stack after completion on event desired location etc complete	Job	7		
8	Fixing of available Urinal's in existing Gents general toilet incl. necessary fittings & Nails etc And removal & stacking after completion of events complete	Nos	8		
9	Outside white washing of existing toilets	Nos	3		
10	Inside white washing of existing VIP room as required locations.	Nos	1		
11	Door frames & Ventilator painting with enamel paint in all toilets & VIP room.	Job	1		
12	Providing and fixing of curtains in existing Ladies toilet incl. necessary fittings & Nails etc And removal & stacking after completion of events complete	Job	1		
13	Fixing of PVC water Tank incl. necessary fittings fixtures incl. removal of tanks after function & stack in proper place complete in Toilets	Nos	7		
14	Providing & Fixing of MS jali in temporary toilets for water tanks incl . After event removal & placing in Site Office	Nos	3		
15	Dismantling of existing brick wall closer of Toilets main door & OC rooms incl. cover of same after function in proper complete.	Nos	7		
16	Providing & fixing of Urinal in toilets	Nos	6		
17	Top Covering of the open Ladies toilets with the GI sheets and one in temporary including necessary fittings & Nails etc. completed.	Job	1		
18	15 mm cement plaster on the rough side of single or half brick wall of mix (1:6) to repair the OC store room.	Job	1		
19	a) Cement Mortar 1:4 (1 cement : 4 coarse sand)				
20	Supplying & stacking, spreading at site 6-10mm coarse aggregate around periphery of toilet , pathways of water	cum	10		
21	Providing and fixing of 2nos WC PVC flush tank in Gents and ladies toilets.	Nos	2		

22	Supply of water tankers (6000 ltrs) incl. arrangement of necessary water pump for pumping of water from water tanker to toilet tank and also supply of water tanker in desired places as required by the Convenor incl. distribution at toilets water tanks at different location, necessary piping arrangement etc complete	Nos	150 Tankers (Min.)		
23	Plumber for maintenance of toilet during event for 8 hours working	Nos	4 (1 per day)		
24	Helper for plumber during event for 8 hours working	Nos	4 (1 per day)		
Total Amount (In Rs.)					