



SAEINDIA

NOTICE FOR INVITING EXPRESSION OF INTEREST (EOI) / SOR FOR BAJA SAEINDIA 2019-2021

Date of Release: **28.11.18**

Ref No. : BSI2018 / SOR / 2018-19 / HR Automation, Test Administration and Psychometric Evaluation Process – 3 year Contract SAE BAJA (2019 – 2021)

Last date of submitting Quotes: **3rd Dec'18**

PREFACE TO VENDORS:

SAE INDIA's most popular event in student community "BAJA SAEINDIA" has begun with the next edition to be held in 2019. As the event is growing year on year, there has been a lot of interest shown by new engineering colleges. This year we have got 360 registrations including eBAJA, which highest till today. Due to certain limitations with respect to the event management, we conduct Virtual BAJA, a preliminary design round to filter out 218 (mBAJA & eBAJA) teams out of these 388 teams, who will fabricate their buggy and come to participate in the main event in early 2019 at NATRIP, Pithampur & Chitkara University.

With an intention to streamline the event management, the Organizing Committee of BAJA SAEINDIA is inviting quote from all the eligible vendors /supplier / dealers / bidders (referred to as the "Vendor") to supply, install or provide the required services to enable us with smooth conduct of the event. All the vendors are requested to follow the guidelines and adhere to the terms and conditions of this document.

TENDER DETAILS:

- 1) QUOTATION FOR SUPPLY OF GOODS AND SERVICES**
 - a) The vendor agrees to supply, install and maintain the goods and services as mentioned in the Specification of Requirements (SOR) hereby attached with this letter as **"ANNEXURE – A - SOR"**.
 - b) Vendor shall note that the SOR contains, but is not limited to, all the goods and services required to conduct the specific event. Vendor shall include all the required items so as to provide the mentioned goods and services in the SOR.
 - c) The quote should include all the details and product description (if applicable) of the goods intended for supply. No items in the quote should be ambiguous or uncertain.
 - d) Bid should be prepared in the attached format as per ANNEXURE A – SOR.

- 2) PRICE BASIS AND TAXATION**
 - a) All the quote should contain fair pricing considering that BAJA SAEINDIA is a Non-Profit Organization,
 - b) All the currency values to be in Indian Rupees (₹).
 - c) The rates quoted should contain distinct Unit Rate, Quantity, Total Basic Value, Discount per Item, Total Discount, Taxes as applicable and Total Bid Value.
 - d) By participating in the Bid, it is understood that the vendors are to the terms and condition of supply put here forth in this document.

- 3) QUALITY POLICY**
 - a) The quality of the goods and services offered should be of utmost quality as per industrial practices and should be compromised for any reason.
 - b) All the goods will be accepted only if they are found to be of desirable quality standards and specifications as per the requirement mentioned in the specific BOQ (refer ANNEXURE 1)
 - c) The warranty of goods will hold true for the said period of 1 year or more, as applicable

and same needs to be attested by the supplier.

4) PAYMENT TERM:

a) As per the standards set by the BAJA Organizing Committee, the standard terms of payment will be:

80% on completion of BAJA I event and 20% on sharing the Psychometric results of BAJA II event & BAT Certificate dispatch to students.

b) Any deviation to the above payment terms, if quoted, needs to be justified to the BAJA Organizing Committee to be considered for bidding purposes.

5) DELIVERY TERMS :

All the goods /services to be delivered on site Indore & IIT Ropar, Delivery period / dates have been mentioned in the Annexure – A.

6) SUBMISSION OF QUOTES [QUOTATION] a) Quotes should contain the following documents to be submitted in soft copy i) PRICE QUOTE - Duly filled priced quote using ***ANNEXURE A –SOR FOR BAJA SAEINDIA 2019 to 2021***

ii) SUPPORTING DOCUMENTS (Product Catalogues, Company background/experience, etc.)

b) Quotes to be addressed in the name of "*SAEINDIA, Chennai, T.N.*"

c) The above documents to be duly filled, attested and couriered to the below office address;

SAEINDIA INDORE DIVISION

C/O Indore Institute of Science and Technology | Oppo. IIM Indore | Pithampur Road |
Rau Madhya Pradesh-453331

Mob: +918602817114, +919926429334

Kind Attn: Praveen Satsangi

d) All columns are needed to fill by estimated amount of figure in BOQ bidding otherwise bid will disqualified.

e) All details are given in the BOQ but if any doubt or issue regarding the BOQ so you can contact respective person contact details are given in the point 7.

f) Full and final decision will be taken by OC and Core committee of the BAJA SAEINDIA for selection of vendor.

7) GRIEVANCE RESOLUTION

a) Any grievances or clarifications required by the vendors will be resolved by the below appointed Organizing Committee Member:

Mr. Shoaib Sadiq

Program Manager & HR Lead- BAJA SAEINDIA 2018

Email:- BACHOOALI.SHOAIB@mahindra.com, Mob :- 98335-70803

Mr. Sameer Vanjare

EST Member- BAJA SAEINDIA 2018

Email :- VANJARE.SAMEER@mahindra.com, Mob :-73874-49990

- b) Vendors are requested to get all their doubts clarified before submitting their quote to BAJA SAEINDIA.

8) BAJA ORGANIZING COMMITTEE DISCRETION:

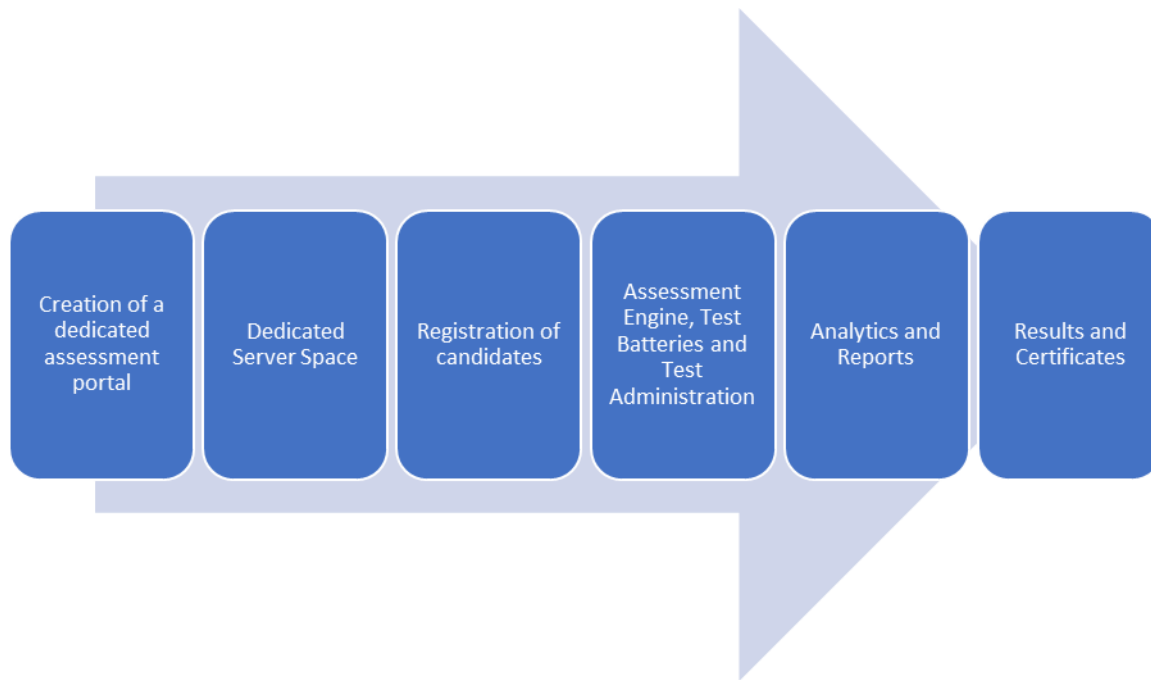
- a) The decision of selecting, processing and finalizing a vendor lies at the sole discretion of BAJA SAEINDIA,
- b) BAJA Organizing Committee may visit the Vendor's manufacturing premises to verify the competence of a vendor to supply the goods.
- c) Any decision taken by the BAJA Organizing Committee will be final and binding on all the vendors.

With this notification, we would like to invite proposals for supply of goods and services from interested vendors / suppliers /dealers / organization to the attached ANNEXURE A : SOR.

9) VENDOR QUALIFICATION:

- a) Vendor should have a professional experience of the task quoted.
- b) Vendor should resolve all ambiguities / queries before quoting.
- c) Vendor should have all concerned tax identification details.
- e) Vendor should have outdoor service experience of sports event like BAJA.
- f) Vendor should have experienced manpower.
- g) Execution of work of at least double the bill of quantity/amount.
- h) GST number
- i) last 3 years Balance sheet
- j) At least 3 years of Work experience.

Annexure



CREATION OF A DEDICATED ASSESSMENT PORTAL

- Possession of an exclusive and dedicated Assessment portal for SAE BAJA for 3 years

DEDICATED SERVER SPACE

- Cloud space exclusively for SAE BAJA for 3 years

REGISTRATION OF CANDIDATES

- List of Candidates to be shared in excel sheet
- Creation of login IDs
- Sharing it with the on the ground team (1 Test admin and 1 analyst should be present on the venue to conduct the exam) to create login credentials
- Facilitating real time monitoring of cheating
- Portal to collect details. It only requires Students Name, Gender, College Name, DOB, Mobile No & Email ID. Marks, Semester Marks etc.

ASSESSMENT ENGINE, TEST BATTERIES AND TEST ADMINISTRATION

- Minimum 1000 at 2-3 geographical locations
- Adaptive assessment.
- Multiple choice questions, true/false, fill-in-the-blanks, numerical, short- answers , image based questions etc.
- Offline proctored examination.

- Automated marking and manual marking process
- Limited Time and attempts.
- Allow or prevent question review, changing , and re- attempting the questions.
- Three tests
 - Domain Knowledge
 - Aptitude
 - Psychometric
- Domain Knowledge (14 Domains)
 - 1. Electrical Engineering
 - 2. Electronics Engineering
 - 3. Electrical & Electronics Engineering
 - 4. Electronics & Communication Engineering
 - 5. Electronics & Instrumentation Engineering
 - 6. Electronics & Telecommunication Engineering
 - 7. Automobile Engineering
 - 8. Mechanical Engineering
 - 9. Production Engineering
 - 10. Industrial & Production Engineering
 - 11. Computer Science Engineering
 - 12. Information Technology
 - 13. Mechatronics
 - 14. Mechanical & Automation Engineering
- Psychometric
 - Based on Validated Theories
 - Predictive Analysis
 - A comprehensive & customizable report to reveal areas of development and strengths to aid your decisions.
- Aptitude
 - English usage
 - Reading Comprehension
 - Grammar Usage
 - Verbal Usage
 - Quantitative Ability
 - Data Interpretation (analysis of data through charts, tables, graphs)
 - Concepts of applied mathematics (algebra, equations, speed-distance, time-work, geometry, numbers, progressions etc)
 - Statistics, Probability and set theory
 - Mathematical Modelling
 - Analytical Ability
 - Deductive Reasoning
 - Inductive Reasoning
 - Spatial Reasoning

ANALYTICS AND REPORTS

Domain Knowledge

- o Generate shortlist (automated)
- o Analyse test performance (programmed analytics)
- o Area wise performance analysis (technical & Aptitude)
- o Percentile based scoring
- o Effective analysis of Individual performance.
- Psychometric
 - o Psychological level to check their commitment towards the company or the organization
 - o Define at least minimum 10 point traits and characters in each analysis for every candidate
 - o Psychometric results should define a candidate's career profile depending upon his/her mind-set and without actually getting carried or getting influenced by any other external resources.
 - o Depending on the roles assigned for hiring the scoring and scaling parameters should be defined.
- Detailed report of all the candidates consisting comparison between other candidates and candidates in same domain.

CERTIFICATE GENERATION AND DISTRIBUTION:

- Online Display of results (on individual students login)
- Creation of final results, once BAT score sheet is received
- Create the final certificate by filling in the final scores and get the printouts of the certificates
- Courier to respective colleges
- Certificates to be printed out in prescribed format of BAJA.

Charges for the Services year 2019	
Tax Amount (if any)	
Total Charges per year	

Charges for the Services year 2020	
Tax Amount (if any)	
Total Charges per year	

Charges for the Services year 2021	
Tax Amount (if any)	
Total Charges per year	

Contact Person Name

Mobile No.

**Stamp and Signature of
Authorized person**